

**Online Student Rating of Instruction (SRI)
Frequently Asked Question**

- Q. How do Qualtrics surveys work?**
- Q. What are considered to be online courses?**
- Q. When is the list of students compiled?**
- Q. What is the timeframe for online evaluations?**
- Q. Are “traditional” courses included?**
- Q. If I teach an online course, do I need to make a request to be included?**
- Q. I give bonus points to students who complete the survey. How do I know they took the survey?**
- Q. Can you send the instructor the link to the survey?**
- Q. How do the online questions differ from the traditional questions?**
- Q. Will the Instructor be able to see my individual response?**

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Q. How do Qualtrics surveys work?

A. By using panels, UNO through Qualtrics invites students enrolled in specific course sections to participate in online course evaluations. A panel is similar to an overall course roster of all online courses. A student receives a unique link to each course’s online evaluation.

Q. What are considered to be online courses?

A. Internet, Second Life, Hybrid, and Web Conferencing courses are considered online courses. The sections for online classes are listed below. Section Designations are maintained on the [Registrar’s webpage](#).

- 476 - 480 Internet Courses Originating from Campus
- 481 - 485 Second Life Courses
- 486 - 490 Web Conferencing – *New Section*
- 495– 499 Hybrid Courses

Q. When is the list of students compiled?

A. The student list is created in PeopleSoft after the “final date to drop courses or resign from the University.” It is compiled as late as possible to ensure that only active students receive survey invitations.

Q. What is the timeframe for online evaluations?

SRI’s open approximately two weeks before the last day of class and close at midnight before finals begin. Additional time is considered if holidays are involved. Results are sent to the deans two to three weeks after the survey closes.

Q. Are “traditional” courses included?

A. The Office of Assessment, which had managed SRI’s under Academic Affairs, was eliminated as part of internal reorganization in 2009. ***At that time, the consensus of deans was that online course evaluations were only for online courses/instructors.*** Traditional courses use the Scantron bubble forms and are processed by Testing Services.

Q. If I teach an online course, do I need to make a request to be included?

A. Individual requests from instructors are not necessary for Sections 476 through 499. A scheduled PeopleSoft query creates the roster of students enrolled in online courses.

Q. I give bonus points to students who complete the survey. How do I know they took the survey?

A. When a student completes the survey, Qualtrics is programmed to send a Thank You that identifies the course and instructor in the email. Students are instructed in that Thank You to forward it to their instructor as confirmation that they took the survey. Students must be careful not to delete - it cannot be regenerated.

Q. Can you send the instructor the link to the survey?

A. Only students receive survey links . Students are emailed a unique link to each of their online courses. If a student is enrolled in three online courses, the student will receive three unique survey links in three separate emails. Sending links to instructors was the old method used before Qualtrics was implemented. Instructors do not receive links for the surveys.

Q. How do the online questions differ from the traditional questions?

A. Changes were made to the online form in 2009 based on recommendations from the Distance Learning Committee and subsequent review by Deans. These modifications better address online issues. To see all the questions that are on the survey, see the [Survey Questions](#) pdf.

Three questions were removed

The instructor demonstrated an enthusiasm for teaching this course.

The instructor came prepared for each class.

The instructor's manner of speaking [pronunciation, volume, rate of speech] was easy to understand.)

Four questions were added

The instructor provided access to resources that enriched the course content.

Course requirements were clearly stated and consistent with course objectives.

Course materials were organized into appropriate units, logically sequenced, and easy to find.

The course was well-organized, user-friendly, and easy to navigate.

Q. Will the Instructor be able to see my individual response?

The instructor receives a report that provides comments and summarizes the ratings. No identifying information is given to the instructors. Responses are strictly confidential and have no bearing on your final grade.

Q. How are the results disseminated

Reports are sent to deans who are responsible for disseminating them to the department chairs.